Alpine Water Company

100 Nutcracker Road

Bishop, CA 93514

**Minutes of the July 1, 2023 Alpine Water Company Annual Meeting**

**ALPINE WATER COMPANY**

**MINUTES OF THE DETAILED MEETING AGENDA - JULY 1, 2023**

**Meeting Commencement:** The meeting was called to order by Jerry Billings, with introductions made by attendees. A copy of the sign in sheet is attached at the end of these minutes; it lists the shareholders and residents who were present at the meeting. The Board Members determined that a quorum was present.

**Approval of Previous Minutes/Newsletter:** Jerry Billings called for the approval of last year's meeting minutes and newsletter. They were approved.

**Election of AWC Board of Directors:** Andrea Shallcroft provided a report on the ballot results for the election of AWC Board of Directors. Jerry Billings (President), Tony Phillips (Secretary), and Brian Nix (Treasurer) were re-elected.

**Destruction of Ballots:** Andrea addressed the destruction of the ballots.

**Financial Summary:** Andrea presented a financial summary, mentioning that financial statements had been distributed to all residents along with the meeting notice for review.

**Service Billing and Special Assessment Review:** Andrea reviewed service billing and Special Assessment matters, discussing any delinquencies and the percentage of participation in Special Assessment. Brian and Tony discussed new banking arrangements with US Bank and Chase.

**Results of Water Testing:** Brian provided the results of water testing, including a report on special lab analysis testing. The results were deemed comparable to Tract 1 and likely to pass State requirements.

**Status of Water System and Maintenance:** The Water Board discussed the status of the water system and maintenance, highlighting the fixing of a leak on Sumac last August, the outstanding Manzanita fire hydrant, the identification of all street and hydrant shut-off valves, and the scheduling of a reservoir inspection for the current year.

**Challenges of the Winter Season:** Tony and Brian discussed the challenges faced during the winter season and addressed concerns regarding the upcoming El Nino winter. They also reviewed details from the meeting held on May 28, 2023, and proposed the purchase or lease of a backhoe.

**Capital Improvement Plan:** Jerry Billings discussed the Capital Improvement Plan, with Phil Moores’s participation noted. A spreadsheet was generated to outline future expenditure requirements and grant applications, possibly meeting State requirements. The plan will be sent out for bid proposals.

**Miscellaneous Old Business:** The Board discussed miscellaneous old business, emphasizing the need for continued support in staking and documenting home shutoff valves. Emergency power for the pumps was also addressed within the Capital Improvement Plan.

**New Business:** The Board opened the floor for new business, inviting discussions on any topics not previously addressed.

Task Groups were formed with the following volunteers.

            -**Capital Improvement Plan** -  Jerry and Phil

            -**Water Testing** (recommend strategy for future testing)- Teri Amy (Knapp), Jody Veenker, Brian, Jen

            -**Valve Locating** (for street valves and resident shutoff valves) - George Lozito, Phil Moores, Ronny Barak

            -**Records Committee** (determine/recommend platform for records retention) - Wade Lawson, Lori Shepard, Emily Fedorko

**Open for Public Discussion:** The meeting was opened for public discussion.

**Next Meeting Date/Adjournment:** The next meeting is scheduled for JULY 6, 2024. The meeting was adjourned.

**State Regulatory Required Statement-**

The domestic water supply for this area is provided by a state small water system. State regulatory requirements for operation of a state small water system are less extensive than requirements for larger public water systems. If you have questions concerning your water supply, you should contact Alpine Water Company, Jerry Billings 775-781-2948, [jabkap@hotmail.com](mailto:jabkap@hotmail.com), or any other Board Member, or your local health department.



These minutes are signed by James A. Phillips, Secretary of the Alpine Water Company

A close-up of a list

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